

Svaraj Trading and Agencies Limited

[CIN: L51100MH1980PLC022315]

Office No. 30, 2nd floor 380/82 Amruteshwar CHSL, Jagannath Sunkersett Road, Mumbai- 400002

Tel. No. 91-22 24964656, Email: svarajtradingagencies@gmail.com, Website: www.svarajtrading.com

August 23, 2018

Dear Shareholder,

This is to inform you that the 38th Annual General Meeting of the Company is scheduled to be held on Saturday, September 15, 2018 at 11.00 a.m. at Acme Plaza Bldg. No. -2 Fifth Floor, Andheri Kurla Road, Andheri (East) Mumbai- 400059.

The Notice of the 38th Annual General Meeting of the Company inter-alia indicating the process and manner of e-Voting process along with attendance slip and Proxy Form can be downloaded from the [link](#). Further, you can access the Annual Report 2017-18 from the Company's website at www.svarajtrading.com

Your Company is pleased to offer e-voting facility which would enable you to cast your vote electronically. This facility is being provided through CDSL e-voting platform. Please read the instructions given in the attached Notice for voting through the e-voting platform.

Members holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. on September 08, 2018 may cast their vote electronically on the Ordinary Business, as set out in the Notice of the AGM through electronic voting system of Central Depository Service Limited (CDSL). All the members are informed that the voting through electronic means shall commence on Wednesday, September 12, 2018 at 9.00 a.m. and ends on Friday, September 14, 2018 (5.00 pm) the voting module shall be disabled by CDSL for voting thereafter.

If you are desirous of appointing a proxy to attend and on a poll, to vote instead of yourself, you may do so by taking a print of the Proxy Form, fill in the details of the proxy holder and sign the form. Proxy form in order to be valid and effective must be delivered in physical form, duly completed in all respects, at the Registered Office of the Company not less than forty-eight hours before the time appointed for commencement of the Meeting.

All future shareholder communications would be sent in electronic form to this e-mail address. Please inform any changes in your e-mail address to the Depository through your Depository Participant.

Thanking you,

Yours faithfully

For Svaraj Trading and Agencies Limited

Sd/-

Harendra Kumar Gupta

Managing Director

DIN: 05335662